



# WARRIOR OUTREACH INC.

## EVENT APPLICATION

There is no charge to host an event, Donations are accepted.

**ORGANIZATION/UNIT NAME:** \_\_\_\_\_

**Event Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Time:** \_\_\_\_\_

**Point of Contact Name & Phone Number:** \_\_\_\_\_

**Secondary POC Name & Phone Number:** \_\_\_\_\_

**Purpose of Event/Desired Outcome:** \_\_\_\_\_

**Date of Application:** \_\_\_\_\_

**NUMBER OF ATTENDEES:** \_\_\_\_\_

Veterans: \_\_\_\_\_

Active Duty: \_\_\_\_\_

Spouses: \_\_\_\_\_

Children: \_\_\_\_\_

Other (please specify): \_\_\_\_\_

FACILITIES REQUEST:	NON-MOUNTED EQUINE ACTIVITIES:	MOUNTED EQUINE ACTIVITIES:
Community Center	Saddling Horse	Same as Non-Mounted
Pavilion	Basic Horsemanship Skills	Ride in Arena led by Instructor
Playground	Working Horses in Pen	Ride Alone Experienced Trail Riding
Children's Riding Arena		# Riders
# Riders		
FOOD, BEVERAGES, EQUIPMENT & OTHER ITEM REQUEST:		
Group will provide Food	Grill	Sound System
Group will provide Beverages	Coolers      # of Coolers _____	Golf Cart for accessibility
Request donated Food	Trash Bags	Other (please specify):
Request donated Beverages	Cleaning Supplies	Other (please specify):

**GROUP SUPPORT REQUIREMENTS:**

- Provide 2-3 Group volunteers to report 90 minutes prior to assist with setup and traffic control
- Provide 2-3 Group volunteers to assist with post event cleanup
- All attendees must complete waiver, registration form and be in possession of wrist bands prior to arrival on property

**PUBLICITY & OUTREACH:**

- Group will create flyers promoting Warrior Outreach to include logo
- Group agrees to provide Warrior Outreach photos for marketing purposes
- All attendees must sign waivers and sign in upon arrival
- Group will solicit sponsorships to provide funding, refreshments and/or materials for event
- Group must provide at least (2) points of contacts 30 minutes prior to setup
- Group will schedule final coordination on site at least 7 days prior to event

**RETURN COMPLETED FORM TO:** [warrioroutreachvetassistance@gmail.com](mailto:warrioroutreachvetassistance@gmail.com)

*You will be notified via email regarding the status of application*

Date Received by Warrior Outreach: \_\_\_\_\_

Application received by: \_\_\_\_\_

Date Approved by Warrior Outreach: \_\_\_\_\_

Approved by: \_\_\_\_\_